

APPENDIX B



Burnt Oak Broadway Proposed Controlled Parking Zone

**Detailed Proposal including
One way traffic for Parkway**

IMPORTANT – THIS AFFECTS YOU – PLEASE RESPOND

Burnt Oak Broadway Proposed CPZ

What is this about?

This leaflet is about the council's proposals to help local people who have told us about parking problems in the Burnt Oak area.

Residents and businesses have said that there are parking problems:

- Since Edgware Community Hospital introduced car parking charges, parking spaces have become more difficult to find in the area as hospital users have parked in local streets instead. Bacon Lane Surgery has requested parking facilities for its patients.
- Businesses have requested parking controls to provide short term parking in the service road adjacent to the shops in Burnt Oak Broadway to ensure a greater turnover of vehicles.
- Parking problems arise in the area during the day mainly due to "commuter" parking: that means parking from people who live outside the area.
- Parking at junctions and bends causes difficulties for large vehicles including fire engines and refuse vehicles, as well as inconvenience and safety concerns to pedestrians and parents with prams/pushchairs trying to cross the road.
- Access problems have been raised concerning delivery to Mill House trading centre in Columbia Road.
- People park too close to driveways making it difficult for residents to drive in and out. This is especially a problem in Stag Lane where shoppers park across residents' driveways.

After listening to residents and businesses we have developed some parking proposals to address these problems by managing the on-street parking by means of a Controlled Parking Zone (CPZ). This would enable permit only parking bays to be provided for residents, which would mean that "commuter" vehicles would not be able to park all day.

Business permits would be available for business vehicles which meet the council's criteria and would enable them to park their vehicles in the permit only bays.

We are also proposing double yellow lines at junctions, bends and narrow points for safety reasons. This is to promote compliance with the rules laid down in the Highway Code about not parking in locations which would cause an obstruction.

Previous Consultation

You may recall that we carried out an initial public consultation in your area in April 2009. This presented provisional proposals for parking controls that extended beyond the areas that were the subject of complaints. This meant that local people were fully aware of the proposals and residents and businesses could make their views known. If you did not keep the original consultation material but want to see a copy then you can view this at www.harrow.gov.uk/burntoak

The purpose of the initial public consultation in April 2009 was to find out if and where there was support from residents for a CPZ. By carrying out this consultation we were able to listen to residents and businesses to refine the proposals. The proposals are now being taken forward to formal statutory public consultation. This is explained in more detail below.

This leaflet is designed to help you make your views known or make a formal objection to any part of the detailed measures proposed.

The final decision on the measures proposed will be solely based on your submitted views to the revised proposals. **We will not make any assumptions for those people who do not respond to the enclosed questionnaire.**

Consultation results

We would like to take this opportunity to thank everyone who responded to the initial consultation document.

We asked residents and businesses a number of questions about whether they would like a CPZ in their road. This information was used to plot a map of residents' and businesses' responses to identify where there was support for a CPZ as well as areas where there was not. The results from the consultation were collated and analysed.

A total of 441 responses were received; 418 from residents, 18 from businesses and 5 who were both business/resident. This represents an overall response rate of 33%, which is on a par with other recent consultations. Unfortunately it is not possible to reproduce all the results in detail in this leaflet, however if you wish to see the responses to the questionnaire for your road or any other road in the consultation, these results can be seen at www.harrow.gov.uk/burntoak

If you do not have web access and are unable to get to a Public Library to use the internet there, please contact Owen Northwood on **020 8424 1677** and we will provide a copy.

We have modified the proposals shown in this leaflet in accordance with the majority views in the responses.

A report which sets out the findings and proposals was presented at the Traffic and Road Safety Advisory Panel (TARSAP) at their meeting on 25th November 2009. This panel consists of elected councillors from around the borough. The recommended proposals, as shown in this leaflet, were agreed to go forward to statutory consultation.

Current stage of the consultation process

We are seeking the view of residents and businesses on the revised proposals within the original consultation area. There are two different parts to the consultation: **Informal** and **Statutory**. The **Informal** is where we invite your comments and ask you to complete a questionnaire. The other is **Statutory Consultation** when you can make a formal objection.

Please consider carefully what you wish to do; you can both complete the questionnaire and make a formal objection if you wish. However, completing the questionnaire on its own will not be treated as a formal objection, whatever comments are made. All the information will be reported to TARSAP in September 2010. Your personal details will not be included in this report which will form the basis on which the panel will make their recommendations.

The reason why we have these two processes is that the legislation only makes provision for people to object, whereas the informal consultation allows people to comment and make their views known. This enables us to try and amend the proposals to best meet the needs of local residents and businesses.

Details of how and when to object are given later in this leaflet

We distributed an A5 booklet entitled "Parking – Have your view heard" with the last

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consultation material which gave some of the advantages and limitations of a CPZ along with a number of frequently asked questions. These included the fact that vehicles could be displaced into uncontrolled areas. If you did not retain your copy and wish to see the document then it can be viewed on the council's web site www.harrow.gov.uk/burntoak

A limited number of hard copies are available on request.

Detailed proposals

The detailed proposals consist of 8 separate measures and are listed below. The enclosed plan to this leaflet shows the proposed measures in the vicinity of your property. (Should you require further explanation of the proposals please contact the project engineer listed under further information)

- 1. Introduction of a new controlled parking zone (CPZ)** permit parking for residents with the operational hours of 10-11am and 2-3pm Monday to Friday is proposed in the following roads and or sections of roads:-

Argyll Gardens	Oakleigh Avenue (between Burnt Oak Broadway and The Chase)
Bacon Lane	Park Way
Burnt Oak Broadway (odd Nos. 53 to 319)	Stag Lane (even No. 2 to 26)
Columbia Avenue	Strathmore Gardens;
Gordon Gardens	The Chase (between Bacon Lane and Columbia Avenue)
Kenmore Garden	The Highlands
Northolme Gardens	Vancouver Road

The following properties are eligible for permits (since the rear of these properties is affected by the proposed parking controls):-

Berridge Green (consecutive numbers 9 to 14)	Camrose Avenue (odd Nos. 75 to 67)
	Penylan Place (consecutive Nos. 5 to 10)

Note these roads will not have parking controls under these proposals.

The extent of these proposals is shown on the enclosed **Location Plan A**, back page.

- 2. Short term pay and display parking bays** with operational hours of 8.00am to 6.30pm Monday to Saturday inclusive with maximum stay of 2 hours with no return within 4 hours. The proposed parking charge is 50p per half hour or part half hour for customers and visitors to businesses to be introduced in:-

Burnt Oak Broadway service road (between Nos. 53 to 115)	Burnt Oak Broadway access road (between Nos. 195 to 199)
Bacon Lane	Oakleigh Avenue
Columbia Avenue	The Highlands

- 3. Short term "shared use" pay and display parking bays** to be introduced in:-

Bacon Lane	Vancouver Road
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"Shared use" parking bays can be used by permit holders and those who pay and

display. The proposed operational times and charges for the short term shared use bays are the same as in item 2 above.

4. Long term shared use pay and display parking bays be introduced in:-

**Bacon Lane
Columbia Avenue**

**The Chase
Northholme Gardens**

The proposed operational hours are 8.00am to 6.30pm Monday to Saturday inclusive for a maximum stay of 4 hours with no return within 5 hours. The proposed parking charges are 50p per half hour or part half hour.

Items 3, 4 and 5 have been provided in Bacon Lane and roads adjacent to the doctors' surgery to specifically help patients to find parking spaces close to the surgery.

5. Loading bays to enable delivery vehicles to service local businesses at no charge to be introduced in:-

**Oakleigh Avenue
The Highlands**

Burnt Oak Broadway service road

The proposed operational hours are 8.00am to 6.30pm Monday to Saturday inclusive.

6. One-way traffic to be introduced in **Park Way** to improve flow of traffic and minimize rat running (vehicles use this road to avoid traffic lights in Burnt Oak Broadway).

7. Double yellow lines - We are also taking the opportunity to introduce double yellow lines at all junctions, bend and narrow roads to improve safety. These are designed to improve visibility for drivers and pedestrians and deter obstructive parking that could affect emergency services throughout the initial consultation area. **It is intended to introduce the double yellow lines irrespective of whether the CPZ goes ahead or not.**

8. Loading restrictions (at any time) – These are being introduced at locations where commercial vehicles and blue badge holders can cause obstruction at junctions or in narrow roads or block access. The loading bays and pay and display parking spaces facilities have been provided to alleviate this problem. Blue badge holders will be able to park in the pay and display bays and permit bays for free without time limit.

Parking permit charges

The current annual resident parking charges in Harrow are:

1st Vehicle in household	£46
2nd Vehicle	£56
3rd Vehicle	£77
4th and subsequent Vehicle	£122

Environmentally friendly vehicles are not subject to charging, but a permit still needs to be displayed. Motorcycles do not need a permit and can also park free-of-charge in any pay and display bay or permit bay in Harrow.

Visitor permits are £10.20 per book of 10, which is reduced to £5.10 for senior citizens or those receiving mobility benefits if the discount is claimed.

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The charge for business permits is £300 per annum. There is no charge for environmentally friendly vehicles, but a permit is still required.

Making your views/informal comments

We have provided a questionnaire with space for your comments. Please use a separate sheet if necessary. Please return the questionnaire using the envelope provided or alternatively complete the online form available at www.harrow.gov.uk/consultations
Responses should be received no later than 7th July 2010.

However, we aim to report any late responses to TARSAP so they have the maximum information to enable them to reach their commendations.

Making comments on the double yellow lines

It is intended to go ahead with the double yellow lines at junctions, bends and narrow points for reasons of safety irrespective of whether a CPZ goes ahead or not. Although there is not a “vote” on these proposals we will look at all comments made. Please use the space in the questionnaire.

Making a formal statutory objection

Under the legislation which controls the statutory consultation process anyone, local resident/business or not, can make a formal objection to the proposals. However the objection needs to be made in **writing (email is acceptable)** including the word **object** or **objection** (to distinguish it clearly from comments) and the **reason** for the basis of the objection with your name and address. The law sets out a strict timetable for considering formal objections. Objections to the scheme proposals should be sent to:

David Eaglesham
Service Manager, Traffic and Highway Network Management
Harrow Council
PO Box 39
Civic Centre
Harrow HA1 2XA

Or by email to owen.northwood@harrow.gov.uk

Quoting ref **DP 2010-01** and making sure it is received by **7th July 2010**.

During the statutory consultation period detailed plans will be displayed at the Civic Centre and officers will be available to discuss any issues during office hours. If you require any clarification or answers to questions please contact the project engineer whose details are in the “More Information” section page 7.

What happens next?

We will analyse all the responses we receive and will modify the proposals in line with local views. This may mean that a part of a road may be included in the CPZ. All formal objections will be reported to the Traffic and Road Safety Advisory Panel (TARSAP). The role of TARSAP is to make recommendations to the Portfolio Holder who will make the final decision. We aim to report the results of the statutory consultation to the TARSAP meeting on 16th September 2010.

This meeting will be held in the Civic Centre at 7.30pm and is open to the public. Members of the public are not normally allowed to speak at these meetings. However it is possible to make deputations to this meeting by making formal arrangements via the Democratic Services Department sufficiently in advance to this meeting. Information on how to do this can be accessed on: www.harlow.gov.uk/deputationarrangements (Rule 15-Deputations).

You will be able to see the results of the statutory consultation and the report to TARSAP from around 9th September 2010 by going to the council's web site on: www.harlow.gov.uk/burntoak

The recommendations of TARSAP will be submitted to the Portfolio Holder who will make the final decision on the proposals.

Whatever proposals are decided, we will send out a leaflet to all properties within the consultation area. If a CPZ is agreed we will also write to all properties within the zone with an application form to obtain resident, business and visitor permits should you need them.

The double yellow line proposals will be implemented whether or not the CPZ proposals go ahead.

It is likely that any proposals, if agreed, will be implemented in November/December 2010.

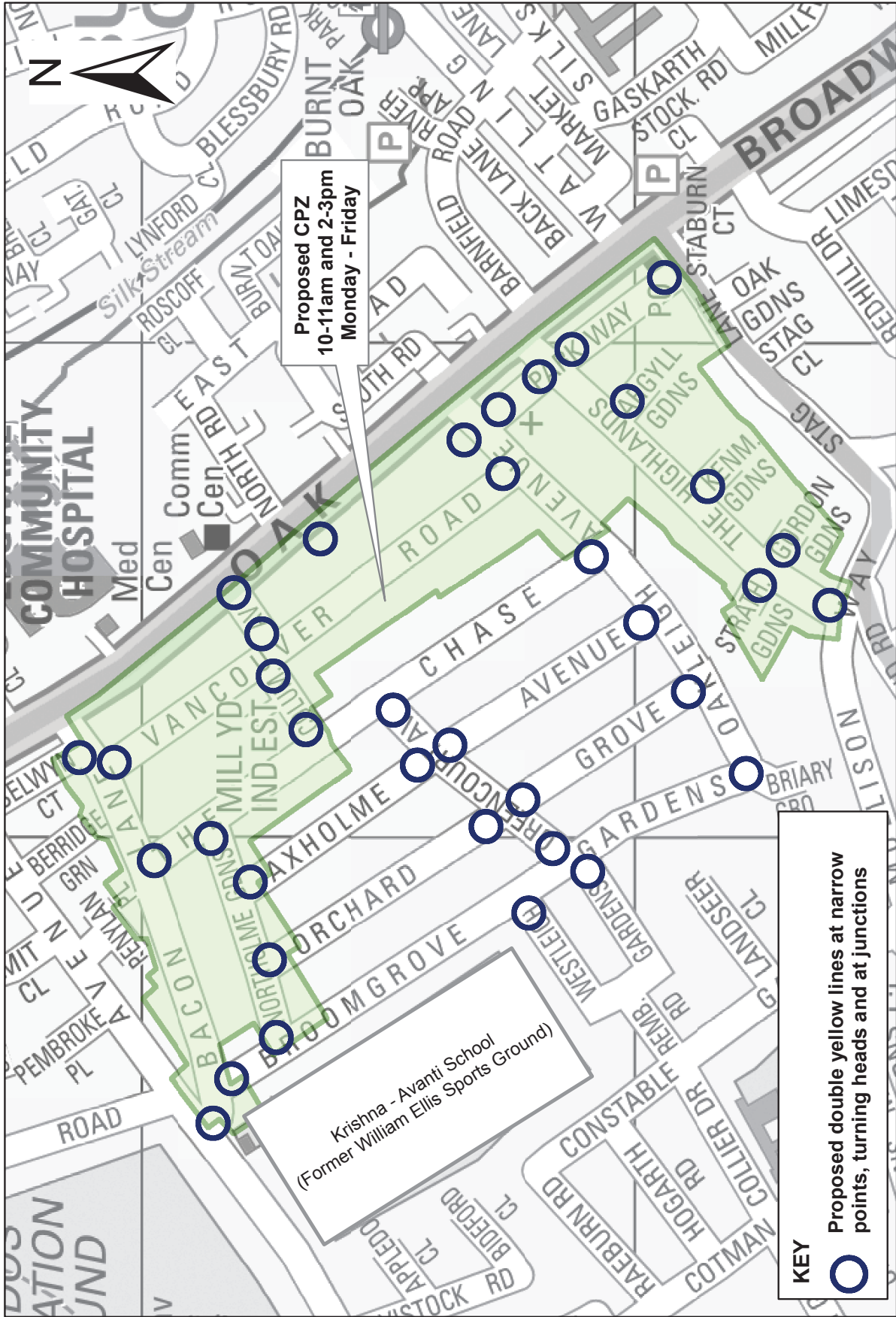
More information

We have provided links to web pages to view certain information as this is an economic and effective way of providing information to you at a time to suit yourself. If you do not have web access and are unable to get to a Public Library to use the internet there, then please contact the project engineer, Owen Northwood, whose contact details are below:

Owen Northwood
Tel: 020 8424 1677
Email: owen.northwood@harlow.gov.uk

Or write to Owen Northwood
Parking and Sustainable Transport
Harlow Council
P.O. Box 39
Civic Centre
Harlow
HA1 2XA

Burnt Oak Broadway - Statutory Consultation



LOCATION PLAN A

DIGITAL MAP DATA (C) COLLINS BARTHOLOMEW LTD (2007)

BURNT OAK BROADWAY - PROPOSED PARKING CONTROLS QUESTIONNAIRE

Please complete this questionnaire and return it using the enclosed prepaid envelope, to arrive by **7th July 2010**. Alternatively you may answer these questions online at www.harrow.gov.uk/consultations and then click to visit live and closed consultations. It is recommended that you read the leaflet and enclosed documents (or the website) before completing the questionnaire, as it may contain information that you are not aware of.

REMEMBER – questionnaires will not be counted as a statutory objection.

Due to the large number of responses anticipated, we cannot reply to you individually.

Questionnaires returned without a name and address will not be officially recorded in the results of this consultation. We count your household/business as one response, rather than number of responses from individual residents/employees from the same address.

First Name..... Family Name.....

Business Name (if applicable).....

Property Number/Name..... Street Name.....

Postcode..... Date.....

Please tick the most appropriate answer to each of the questions below, and use the space for comments on the back of this sheet if you need to.

If you are not sure about any of the questions, please contact the project engineer whose details are given in the accompanying leaflet and at the above website address.

Q1 Are you a resident or business?

Resident Business Both

Q2 Do you support the revised parking proposals in your part of the road?

Yes No No opinion

Please use the space on the back of this sheet to clarify your response.

Q3 Do you have any comments about the proposed double yellow lines in your area?

Yes No No opinion

If you have any comments, please use the space provided on the back of this sheet.

If you do NOT want your response to be available for public inspection please tick here.

COMMENTS – Please use additional sheets if you need to

[Area for handwritten comments with dotted lines]

Thank you for taking the time to complete this questionnaire

Equality of Access to services: Monitoring Information

Harrow council is committed to achieving equality of opportunity and freedom from discrimination in the services it provides. We ask you for your co-operation in providing the following information which will be used only in the monitoring exercise.

I consider my ethnic origin to be: (please tick the most appropriate box)

(a) White

- British
- Irish
- Any other white background
Please describe below

(d) Black or Black British

- Caribbean
- African
- Any other black background
Please describe below

(b) Mixed

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other mixed background
Please describe below

(e) Chinese or Other ethnic group

- Chinese
- Any other
Please describe below

(c) Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background
Please describe below

Thank you for your co-operation